



Fletching C. E. Primary School

Church Street, Fletching, Uckfield,
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Executive Headteacher: Mrs. G White E-mail: office@fletching.e-sussex.sch.uk

Head of School: Mrs. P Ferris



A small school with **big** ideas



October 2020

To all visitors to Fletching CE Primary School,

Covid-19 Visitor agreement

Please DO NOT visit school if:

- you have travelled from or transited through any of the countries or areas that do not currently have an air bridge with England in the past 14 days,
- you have developed a fever (above 37.8C), new, continuous cough or a loss of taste or smell within the last ten days,
- anyone in your household has the above symptoms and has not yet had a test,
- you are required to self-isolate for any reason in accordance with Government guidelines.

Along with all members of the school community, any visitors to the school should wash their hands with soap and water before leaving home and use the anti-bacterial hand gel located in the school entrance upon arriving at Fletching School. We are asking all visitors to wear a face covering whilst they are in the building, unless medically exempt.

For the avoidance of potential embarrassment, we would also like to advise you that the School is currently operating a 'no handshake' policy for all members of its community.

For test and trace purposes, we need to keep records of everyone who has visited the school. We will keep this information for 21 days, after which time it will be shredded. We will share this information with test and trace if somebody within the school community tests positive for Covid-19. Please fill in your name and a contact number, and then sign the form to demonstrate your agreement. If you are part of a group visiting the school, only the lead member will have to fill in one of these forms.

Yours sincerely,

Gemma White
Executive Headteacher
Fletching CE Primary School

*'A small school with big ideas growing in the love of God.
We are an inclusive family that promotes a love of learning in a safe, happy environment.'*